

ASSETS AND FACILITIES MANAGEMENT - PROPERTY MANAGEMENT - OUTDOOR FACILITIES										
CAT.	SERVICES RENDERED	UNIT	REMARKS	2016/17 Recalculated excl. VAT	2016/17 R incl. VAT	VAT Yes/No	2017/18 Recalculated excl. VAT	2017/18 R incl. VAT	% Increase / decrease	
	REGULATIONS									
***	1.CANCELLATION OF BOOKING/REFUND OF HIRE CHARGE									
	1.1 The Lessee may cancel the lease agreement/hiring of the municipal facility by written notice not less than 30 (thirty) days prior to the commencement of the hire period, in which case the Lessor shall refund to the Lessee any payments made, less an amount equal to 10% of the tariff paid by the									
	1.2 Should the cancellation be received less than 30 days but more than 13 days prior to the commencement of the period of hire, the Lessor shall retain a further 35% of the 90% owing.									
	1.3 Should the cancellation be received less than 13 days prior to the commencement of the period of hire, the Lessee shall receive no refund of the hire charge.									
	1.4 Notwithstanding the abovementioned, should a transferred booking be cancelled, the date of the original booking will be used to determine the amount of refund to which the Lessee is entitled.									
	CONCESSIONS									
***	The Director : Strategic Assets or his or her nominee may grant any person or institution free access or a reduction of the tariff to this facility provided that:									
	1. The facility is used for an event which Council has initiated, supports or participates in.									
	2. Such person or institution first obtains certification in writing from the relevant Council Director that they satisfy the requirements of paragraph 1 and approves the internal cost recovery. The relevant Director shall be determined by the nature of the event that is to be held.									
	3. Such persons or institution is liable for all overtime payments which result from the usage of the facility.									
	4. Subject to paragraph 3 the City Manager certifies in writing that the facility will be utilized for a purpose that promotes the interests of the Municipality and no overtime payment will be applicable.									
	ADDITIONAL CONDITIONS									
	A. User principle for HOSTING OF MAJOR EVENTS when the tariff is not applicable									
	1. Revenue sharing between City & Event organiser									
	2. Cost recovery based on approved MOU									
	3. Where applicable the booking will be subject to the City's Events Committee issuing an events permit for events to be held.									
	B PREPARATION AND DISMANTLING TIME:									
	1. All days required for preparation or dismantling shall form part of the letting period and will be charged at a 10% of the applicable tariff.									
	2. Both the preparation and dismantling days will not exceed two days each.									
	3. Preparation and dismantling period may only exceed the two day threshold subject to written approval from Director: Property Management									
	ATHLONE STADIUM									
	SOCCER (Premier Soccer League)									
	Professional and Commercial Bodies									
		Hire charge per Match	Difference between tariff and 10% of total ticket sales to be calculated and added to the final invoice.							
	Field and Change Rooms for PSL soccer matches			N/A	N/A	y	17,543.86	20,000.00	N/A	
	Pitch Repair / Replacement	per m2		N/A	N/A	y	74.56	85.00	N/A	
		per session or part thereof (not to exceed 2 hours)								
	Training Sessions		No crowd activation	N/A	N/A	y	3,152.63	3,594.00	N/A	
	SOCCER (Premier Soccer League & National First Division Matches)									
	Professional and Commercial Bodies									
S	Field and Change Rooms for PSL & NFD soccer matches	per match		11,562.28	13,181.00	y	12,314.04	14,038.00	6.5%	

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S	Mayoral Suite	per day or part thereof		2,043.86	2,330.00	y	2,176.32	2,481.00	6.5%
S	Practice Matches/ Friendly matches/ Warm up games	per session or part thereof (not to exceed 2 hours)		2,960.53	3,375.00	y	3,152.63	3,594.00	6.5%
S	Individual Suites West Stand 1-4 & 13-16	per day or part thereof		2,035.96	2,321.00	y	2,168.42	2,472.00	6.5%
S	Individual Suites West Stand 5-8 & 9-12	per day or part thereof		3,176.32	3,621.00	y	3,382.46	3,856.00	6.5%
	Individual Suites East Stand 1-4 & 13-16	per day or part thereof	To be deleted, suites rented to community organisations	Delete	Delete	y	Delete	Delete	N/A
	Individual Suites East Stand 5-8 & 9-12	per day or part thereof	To be deleted, suites rented to community organisations	Delete	Delete	y	Delete	Delete	N/A
	Amateur Sporting Bodies, Welfare and Religious Organisations								
S	Field and Change Rooms	per match		2,071.93	2,362.00	y	2,207.02	2,516.00	6.5%
S	Mayoral Suite	per day		1,154.39	1,316.00	y	1,229.82	1,402.00	6.5%
S	Individual Suites East and West Stands								
S	Individual Suites West Stand 1-4 & 13-16	per day or part thereof		1,183.33	1,349.00	y	1,260.53	1,437.00	6.5%
S	Individual Suites West Stand 5-8 & 9-12	per day or part thereof		1,846.49	2,105.00	y	1,966.67	2,242.00	6.5%
	Individual Suites East Stand 1-4 & 13-16	per day or part thereof	To be deleted, suites rented to community organisations	Delete	Delete	y	Delete	Delete	N/A
	Individual Suites East Stand 5-8 & 9-12	per day or part thereof	To be deleted, suites rented to community organisations	Delete	Delete	y	Delete	Delete	N/A
	OTHER								
S	Overtime/Cleaning Charges/ Sunday staff costs		As per labour rates (per event / practice as required)						
S	Floodlighting	for every two hours	As per rates and tariffs report for Electricity	1,112.28	1,268.00	y	1,184.21	1,350.00	6.5%
	External Hiring of Pitch Protection								
S	Type 1 - Terra Track	per m ²	Rate excludes transport, insurance and sanitation, which is hirers responsibility	57.89	66.00	y	61.40	70.00	6.1%
S	Type 2 - Terra Tile	per m ²	Rate excludes transport, insurance and sanitation, which is hirers responsibility.	40.35	46.00	y	42.98	49.00	6.5%
	SPECIAL LETTINGS								
	CONCERTS								
PCR	Hire Charges	per day or part thereof		113,914.91	129,863.00	y	121,319.30	138,304.00	6.5%
S	Erection & Dismantling	per day or part thereof		12,657.89	14,430.00	y	13,480.70	15,368.00	6.5%
	FESTIVALS/ FAIRS/ CARNIVALS/RALLIES								
S	Venue Hire charges	per day or part thereof		9,159.65	10,442.00	y	9,755.26	11,121.00	6.5%

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	MEETING ROOMS								
S	Commercial	per hour		177.19	202.00	y	188.60	215.00	6.4%
S	Private	per hour		117.54	134.00	y	125.44	143.00	6.7%
S	Community / Charity	per hour		35.09	40.00	y	36.84	42.00	5.0%
	Board room								
S	Commercial	per hour		202.63	231.00	y	215.79	246.00	6.5%
S	Private	per hour		151.75	173.00	y	161.40	184.00	6.4%
S	Community / Charity	per hour		50.00	57.00	y	52.63	60.00	5.3%
	CONFERENCE ROOM								
S	Commercial	per hour		519.30	592.00	y	553.51	631.00	6.6%
S	Private	per hour		363.16	414.00	y	385.96	440.00	6.3%
S	Community / Charity	per hour		177.19	202.00	y	188.60	215.00	6.4%
	MISCELLANEOUS COSTS FOR ALL AREAS WHERE APPLICABLE			16,969.30	19,345.00	y	18,071.93	20,602.00	6.5%
S	Overtime/Cleaning Charges/ Sunday staff costs		As per labour rates (per event / practice as required)						
S	Floodlighting		As per rates and tariffs report for Electricity						
S	Food Kiosks	per kiosk per day or part thereof		162.28	185.00	y	263.16	300.00	62.2%
S	Roving Vendors	Per event day or per Kiosk per day if used		N/A	N/A	y	131.58	150.00	N/A
	COMMERCIALISATION								
	1. LETTING OF OFFICE SPACE								
S	Letting of office space to external applicants per month or part thereof	per square metre, per month		57.89	66.00	y	61.40	70.00	6.1%
S	Letting of space per annum (less than 100 square metres)	per month		1,183.33	1,349.00	y	1,260.53	1,437.00	6.5%
S	Letting of space per annum (between 100 and 400 square metres)	per month		3,551.75	4,049.00	y	3,781.58	4,311.00	6.5%
S	Letting of space per annum (between 400 and 600 square metres)	per month		5,921.05	6,750.00	y	6,306.14	7,189.00	6.5%
	2. RIGHTS PACKAGES								
PCR	Rights packages (primary advertising inside stadium & one Suite)	per annum		59,213.16	67,503.00	y	63,062.28	71,891.00	6.5%
PCR	Rights packages (primary advertising inside stadium & two Suites)	per annum		88,821.05	101,256.00	y	94,594.74	107,838.00	6.5%
	Selling advertising space on exterior of the facility, service provider to install infrastructure and maintain infrastructure. City to recover 10% of revenue generated	per annum							
PCR	Primary advertising space	per annum		35,528.07	40,502.00	y	37,837.37	43,134.60	6.5%
	3. EAST STAND MINOR HALLS								
	1 st Floor Hall : commercial	per hour		Delete	Delete	y	Delete	Delete	N/A
	1 st Floor Hall : non-commercial	per hour		Delete	Delete	y	Delete	Delete	N/A
	2 nd Floor Hall A : commercial	per hour		Delete	Delete	y	Delete	Delete	N/A
	2 nd Floor Hall A : non-commercial	per hour		Delete	Delete	y	Delete	Delete	N/A
	2 nd Floor Hall B : commercial	per hour		Delete	Delete	y	Delete	Delete	N/A
	2 nd Floor Hall B : non-commercial	per hour		Delete	Delete	y	Delete	Delete	N/A
	4. OUTSIDE PARKING AREA								
	Selling advertising space on outside billboard, service provider to install infrastructure and maintain infrastructure. City to recover 10% of revenue generated								

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S	Parking/Trading Bays	per trading bay per day or part thereof	Rate excludes hiring of portable toilets, cleaning, security and other cost that may arise from the trader's/ client's needs	43.86	50.00	y	46.49	53.00	6.0%
PCR	Parking Area - Driver Education: Driving Schools (light motor vehicles)	per month		N/A	N/A	y	1,754.39	2,000.00	N/A
PCR	Parking Area - Driver Education: Driving Schools (heavy duty Commercial vehicles)	per month		N/A	N/A	y	8,771.93	10,000.00	N/A
	5. FILMING								
PCR	Very Large Shoot (31 or more vehicles and/or 61 or more people)	per hour	NEW	N/A	N/A	y	934.21	1,065.00	N/A
PCR	Large Shoot (16 - 30 vehicles and/or 31 - 60 people)	per hour	NEW	N/A	N/A	y	747.37	852.00	N/A
PCR	Medium Shoot (7 - 15 vehicles and/or 16 - 30 people)	per hour	NEW	N/A	N/A	y	560.53	639.00	N/A
PCR	Small Shoot (4 -6 vehicles and/or 9-15 people)	per hour	NEW	N/A	N/A	y	373.68	426.00	N/A
PCR	Micro shoot (1 - 3 vehicles and/or 8 or less people)	per hour	NEW	N/A	N/A	y	185.09	211.00	N/A
PCR	Set-up and breakdown	per hour	NEW	N/A	N/A	y	233.33	266.00	N/A
PCR	Dedicated space for film related activities (Base camp, unit parking, catering area etc.)	per m ² per day or part thereof	NEW	N/A	N/A	y	23.68	27.00	N/A
PCR	Floodlights (as per electricity rates and tariffs)	per 2 hour session	NEW	N/A	N/A	y	877.19	1,000.00	N/A
	Capacity:								
	West Stand = 6900								
	East Stand = 8160								
	South Stand = 5450								
	North Stand = 3700								
	TOTAL = 24210								
	GRAND PARADE								
	NOTES :								
	SPECIAL CONDITIONS OF HIRE GRAND PARADE								
	DETERMINATION OF CATEGORY:								
	Category 1 : Commercial								
	Individual / Corporate bodies or any other body hiring the premises for retailing, concerts, and providing information to promote their interest for profit								
	Category 2 : Private								
	This tariff will be applicable to lettings of a private nature, such as a wedding, birthday party, etc.								
	Category 3 : Charity								
	This tariff will be applicable to religious, welfare, amateur sporting bodies, youth organisations and political parties.								
	3.1 Services								
	3.1.1 Water and Electricity will be additional charges								

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	Grand Parade								
	Whole Area (15916 m²)								
PCR	Commercial	R/day		71,749.12	81,794.00	y	76,413.16	87,111.00	6.5%
PCR	Private	R/day		47,832.46	54,529.00	y	50,941.23	58,073.00	6.5%
S	Community/Charity	R/day		23,915.79	27,264.00	y	25,470.18	29,036.00	6.5%
	Parking Area (7912m²)								
PCR	Commercial	R/day		38,503.51	43,894.00	y	41,006.14	46,747.00	6.5%
PCR	Private	R/day		25,670.18	29,264.00	y	27,338.60	31,166.00	6.5%
S	Community/Charity	R/day		12,835.09	14,632.00	y	13,669.30	15,583.00	6.5%
S	Parking for events held at City Hall & Good Hope Centre	per parking bay per day or part thereof		22.81	26.00	y	24.56	28.00	7.7%
	PARKING ON NON-EVENT DAYS								
S	0-0.5 hours			No charge	No charge	n	0.00		
S	0.5-1.5 hours			9.65	11.00	y	10.53	12.00	9.1%
S	1.5-2.5 hours			19.30	22.00	y	20.18	23.00	4.5%
S	2.5- 3.5 hours			28.95	33.00	y	30.70	35.00	6.1%
S	3.5-4.5 hours			34.21	39.00	y	35.96	41.00	5.1%
S	4.5-5.5 hours			38.60	44.00	y	41.23	47.00	6.8%
S	5.5- 8 hours			46.49	53.00	y	49.12	56.00	5.7%
S	8.0-24 hours			103.51	118.00	y	110.53	126.00	6.8%
S	Lost Ticket/Card			48.25	55.00	y	50.88	58.00	5.5%
S	Leasing of parking area								
	Leasing of parking area 10% of monthly profit (excluding event days) - appointed service provider to deploy security, access controllers, install machine, guard house, etc. at his/her own cost								
	Trading Area (8004m²) for hosting of events								
PCR	Commercial	R/day		31,650.88	36,082.00	y	33,708.77	38,428.00	6.5%
PCR	Private	R/day		21,100.88	24,055.00	y	22,472.81	25,619.00	6.5%
S	Community/Charity	R/day		10,550.00	12,027.00	y	11,235.96	12,809.00	6.5%
	FILMING								
PCR	Very Large Shoot (31 or more vehicles and/or 61 or more people)	per hour	NEW	N/A	N/A	y	934.21	1,065.00	N/A
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		City Departments/Directorates/Councillors/Provincial Government and National Government: Rate: 50% of hiring fee plus direct costs to be ascertained by the City per event .								
		Use of Athlone Stadium Pitch will be subject to Pitch Protection being used to protect the pitch when the pitch is used for a concert, festival, etc.								
		Refundable Damage Deposit of up to 200 % rental fee payable in advance (depending on the nature of the event)								
		Additional 10% Administration Fee will be charged to clients for the services (if required) of approved and authorized City Service Providers utilized for any event.								
		The setup and breakdown period is defined as 48 hours before and after per event. (i.e. If the event takes place for more than one day, then the set up and breakdown will be limited to two days before and after the event)								
		Notes: *** change to wording/layout								
		** change to tariff								
		**** new facility								